

# Registration Form and Tax Invoice

ASLIA Victoria and ASLIA National proudly present:



21 - 23 August 2009  
Rydges on Swanston  
701 Swanston Street  
Melbourne, Victoria  
ASLIA Vic ABN: 12 794 007 984

**Note: All fees are quoted in Australian dollars (\$AUD) and are inclusive of GST • One form per registrant • Conference limited to 250 Delegates • Conference Questions – Visit the ANC 09 website at [www.anc09.com](http://www.anc09.com) or email your questions to: [info@anc09.com](mailto:info@anc09.com)**

## 1 - REGISTRANT INFORMATION

*Title (i.e. Interpreter, Presenter, Volunteer, Deaf Interpreter, Auslan Teacher, Interpreter Trainer etc) and names written here will be used on your name tag for the conference.*

Title \_\_\_\_\_ Family Name \_\_\_\_\_

Given Name \_\_\_\_\_

Position \_\_\_\_\_ Organisation \_\_\_\_\_

Mailing Address (Number/Street) \_\_\_\_\_

Town/Suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_

Mobile/SMS \_\_\_\_\_ Phone/TTY (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

(Registration invoice will be emailed to this address)

## WHO TO CONTACT IN AN EMERGENCY

Name \_\_\_\_\_

Address (Number/Street) \_\_\_\_\_

Town/Suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Country \_\_\_\_\_

Mobile/SMS \_\_\_\_\_ Phone/TTY (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

## DIETARY REQUIREMENTS

Vegetarian \_\_\_ Vegan \_\_\_ Gluten Free \_\_\_ Lactose Free \_\_\_ Halal \_\_\_ Kosher \_\_\_

Other allergies or food intolerances or special dietary requirements \_\_\_\_\_

Any medical conditions we should be aware of \_\_\_\_\_



## FURTHER DELEGATE DETAILS:

Not NAATI accredited but working as a communication aide		Auslan or interpreting (including Deaf Interpreters) student	
NAATI Paraprofessional		NAATI Professional	
Deaf Interpreter		NABS Accredited DRI	
Consumer		Other (presenter/sponsor etc)	
If not from Australia, what country are you from? _____			
Current ASLIA Member		Yes	No
Which state		_____	
Current SLIANZ Member		Yes	No
Other Interpreter Association		_____	
Are you a regional interpreter		Yes	No
Are you an educational interpreter		Yes	No
Are you?		School (P-12)	Tertiary
Both		_____	
Deaf		Deafblind	
Hearing		_____	

## INTERPRETING REQUIREMENTS

As Auslan and English are the official conference languages, Interpreters will be engaged for the entire conference program for these languages. Please contact the ANC '09 OC if you require another language (or format).

Deafblind Tactile		Deafblind Visual Field	
International Sign (IS) *		Other Language _____ *	
<p>I am not fluent in Auslan and require English interpretation.  <i>We need exact numbers to ensure we have the correct number of headsets on hand for people who tick this box to access the English interpretation (chuchotage). However if a large group need this, we will have an open mic used during all sessions.</i></p>			

\*International Sign or other languages may not necessarily be provided.

## 2 – PRE AND POST CONFERENCE ACTIVITIES

### PRE-CONFERENCE 19-21 August 2009

We intend to arrange some pre conference activities for those who are in Melbourne prior to the conference beginning. We will email all delegates once events are agreed to and confirmed.

### POST-CONFERENCE WORKSHOPS 24-25 August 2009

Workshops will be confirmed after all papers have been vetted by the Scientific Committee, and workshop conveners have been approached and confirmed. Please check the ANC '09 website in May for further information.

## 3 – ACCOMMODATION

### CONFERENCE HOTEL

Rydges on Swanston, Carlton, is the conference venue. Delegates who require accommodation are encouraged to look at Rydges first (tram right out front and 5 minutes to the city on tram), however a number of other options are listed on the website. Please see [www.anc09.com](http://www.anc09.com) for further information.

### BILLETING

Are you a regional or interstate delegate that requires billeting? indicate 'yes' or 'no' \_\_\_\_.

Are you willing to offer to have someone billet at your home? indicate 'yes' or 'no' \_\_\_\_.



## 4 – DONATION

### Developing Country Attendance:

Do you want to make a tax deductible donation to assist in bringing an interpreter/interpreters from a developing country in our region to attend the ANC '09? No donation is too small. ASLIA National will approach WASLI for details about those in need in our region. Until then, we need your support. Donate and your invoice (Tax Deduction) will be sent to you shortly, along with your conference registration invoice. Two separate documents.

I would like to make a donation to support Developing Countries participation at ANC '09 \_\_\_\_

## 5 – REGISTRATION FEES

### Full Registration includes:

Conference satchel (including program, conference proceedings etc)  
Admittance to the Saturday and Sunday programs  
Welcome Cocktail – Friday night – appetizers, beverages and JW Flynn Oration  
Gala Dinner – Saturday night – 3 course meal, awards and entertainment  
Morning/afternoon tea and lunch on Saturday and Sunday

	<b>Early Bird Jan 09 – 30 April</b>	<b>Standard Registration 1 May – 7 August</b>	<b>Total</b>
<b>ASLIA/SLIANZ Members/Presenters</b>	\$380.00	\$430.00	\$_____
<b>Non Members</b>	\$480.00	\$530.00	\$_____
		<b>TOTAL</b>	\$_____

If you have paid for a Full Registration and will not be attending the Gala Dinner (on Saturday night), please let us know. We anticipate this to be a fabulous night of awards, entertainment and merriment. However, if you can not come along and tick 'I will not attend' (below), you are authorising us to give your seat away, which allows other people to attend. If you will not attend the dinner, Full Registration remains the same cost. And for catering purposes please indicate if you are attending the Friday night Welcome Cocktail.

Friday Night Cocktail Welcome – I WILL attend tick \_\_\_\_ I WILL NOT attend tick \_\_\_\_  
Saturday night Gala Dinner – I WILL attend tick \_\_\_\_ I WILL NOT attend tick \_\_\_\_

### Day Registration includes:

Conference satchel (including program, conference proceedings etc)  
Admittance to the Saturday OR Sunday academic program  
Morning/afternoon tea and lunch on the day registered

	<b>Saturday 22 Aug</b>	<b>Sunday 23 Aug</b>	<b>Total</b>
<b>ASLIA/SLIANZ Members/Presenters</b>	\$280.00	\$190.00	\$_____
<b>Non Members</b>	\$350.00	\$230.00	\$_____
<b>Tick Day</b>	Insert tick box __	Insert tick box __	
		<b>TOTAL</b>	\$_____

### WAYS TO REGISTER

- 1 – ONLINE: email your registration and proof of payment to [registration@anc09.com](mailto:registration@anc09.com)
- 2 – MAIL: Send form and payment to ASLIA Vic



## 6 – PAYMENT METHODS

<p>___ Cheque/Money Order to be mailed to</p> <p><b>ASLIA Vic: ANC'09 Registration PO Box 403 Boronia, Vic 3155</b></p> <p><i>Cheques and money orders made payable to 'ASLIA 09 National Conference'</i></p>	<p>___ Direct Bank Transfer*</p> <p><b>Bank: Bendigo Bank Swift Code: BENDAU3B (international deposits) Account Name: ASLIA 09 National Conference BSB Number: 633 000 Account No: 134877414</b></p>
<p>___ Paid at Bank Branch*</p>	

### \*Payment Reference

If paying directly into our bank account (either at a branch or via online banking), it is important that you include the following reference: YOUR SURNAME + INITIAL + STATE (e.g. SMITH J VIC) to appear on our bank statement. If we cannot verify your payment, your registration will not be completed and you may lose your place and/or money.

Developing Countries Donation - \$ \_\_\_\_\_ (\$AUD)  
 Registration Amount - \$ \_\_\_\_\_ (\$AUD)  
**TOTAL AMOUNT - \$ \_\_\_\_\_ (\$AUD)**

## 7 – IMPORTANT INFORMATION

### Read carefully before sending money:

■ **Member Rate:** In order to receive member rates for the conference, you must be a current ASLIA or SLIANZ member. Membership forms can be obtained via the ASLIA State Association/SLIANZ websites. Memberships will be confirmed with ASLIA and/or SLIANZ in the first instance.

■ **Registration:** Accommodation, travel and meals outside of the conference are NOT included.

■ **ITW Information:** Registration form and information concerning the Interpreter Trainers Workshop (ITW) can be found at: [www.anc09.com](http://www.anc09.com) on the ITW page.

■ **Payments:** ASLIA Vic cannot be held responsible for any monies lost, either by mail or via online banking. Payments made into the bank account, either at a branch or via online banking, must show the appropriate Payment Reference to appear on our bank statements. Any payment that cannot be positively traced shall become the property of ASLIA Vic.

■ **Cancellation Policy:** A cancellation fee of \$100 will be charged for cancelled registrations up to and including 24 July 2009. From the 25 July 2009 absolutely no refund, regardless of circumstance. Registration cancellations will not be accepted unless made in writing. To cancel your registration, please email Danielle Don at [registration@anc09.com](mailto:registration@anc09.com)

■ **Confirmation:** Your registration shall be confirmed only when we have established your membership status and once final/full payment has been received. Your receipt will be your confirmation and will be emailed within two weeks (after confirmation of membership has been received). Please contact Danielle Don at [registration@anc09.com](mailto:registration@anc09.com) if you do not receive confirmation **after** three weeks.

### I have read and understood this information

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Registration will not be complete unless the above is signed*

OFFICE USE ONLY		
Cash Insert tick box ___	Cheque/Money Order ___	Bank Branch/Direct Bank Transfer ___
Date Form and Money received: _____	Date Invoice emailed/sent: _____	

